

Human Resource Management

R Wayne Mondy

Job analysis , Noe, Robert M. J. , & Wayne, Mondy R. (2002). Psychology, 17: 7-17. Job analysis provides information to organizations that helps them determine which employees are best fit for specific jobs. Upper Saddle River, N. Human Resource Management (8th ed). : Prentice Job analysis (also known as work analysis) is a family of procedures to identify the content of a job in terms of the activities it involves in addition to the attributes or requirements necessary to perform those activities. Premeaux, Shane R efb79102

The process of job analysis involves the analyst gathering information about the duties of the incumbent, the nature and conditions of the work, and some basic qualifications. After this, the job analyst has completed a form called a job psychograph, which displays the mental requirements of the job. The measure of a sound job analysis is a valid task list. This list contains the functional or duty areas of a position, the related tasks, and the... efb79102

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